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LETTER OF AUTHORIZATION

Dear MCN Customer: Thank you for choosing MCN Digital Phone Service!
Local Number Portability (LNP) allows you to move your current telephone number from your current telephone service provider to MCN. Your current provider requires this Letter of Authorization as proof that you have explicitly requested and authorized to have your telephone number transferred to another provider. By submitting this form, you authorize MCN to initiate the process of transferring your telephone number away from your old provider. After the transfer is complete, your transferred telephone number will ring your phone via your new MCN Digital Phone Service.

The process of transferring your number can take up to 10 business days to complete, during which time we may or may not be able to obtain status updates from your current provider regarding the status of the transfer.. **DO NOT CANCEL SERVICE FROM YOUR OLD PROVIDER UNTIL THE NUMBER TRANSFER IS COMPLETE**, doing so may result in loss of phone service until the number has successfully ported over to MCN. Once the change has taken place, calls to your current telephone number will ring your phone via your new MCN Digital phone service. Canceling your MCN service after submitting this form and before your number port is complete **WILL** result in losing your phone number.

IMPORTANT Please **DO NOT** submit any service change orders on your current phone number to your current provider. Doing so will delay or cancel this transfer. **ALL FIELDS ARE REQUIRED** The name you enter below **MUST BE** the name the phone number is officially under with your current provider (you, spouse, business, etc).

First Name:	Last Name:
Billing Address:	Service Address (If Different):
City:	City:
State:	State:
Zip:	Zip:

Current Telephone Provider:
Current Provider Account Number:
Phone Number(s) to Transfer:

By signing below, I designate MCN. or its designated agent to transfer my service from my current provider to MCN. By signing below, I also authorize MCN or its designated agent to transfer my current telephone number(s) so that MCN may provide its service.

Print Name

Signature

Date